

**ONTARIO WATER POLO
MINUTES OF BOARD OF DIRECTORS' MEETING - APPROVED**

Board Meeting	Etobicoke Olympium
Committee Meeting	
DATE	Saturday, September 23, 2017
TIME	9:00 a.m.
PRESENT	<p>Angelos Kotzambasis, (chair), Martina Orth-Demczyszyn, Ken Young, Ken Tong, Tim Spence, George Gross, Julie Szpara, Johnny Hwerdine</p> <p>Regrets: Mikhael Lamont</p> <p>Staff: Nishant Damani, Kathy Torrens</p>

DATE	ACTION ITEMS	ACTION	STATUS
April 18	Minutes from April 18, 2017 to be corrected	Martina	complete
Sept. 23	Via Google.docs or another program, Create a Calendar so that all important dates and programs are available at all times	Nish and Kathy	ongoing
Sept. 23	Write out our definition of Programming... so it can be retained for future members	Ken Y	ongoing
Sept. 23	Potential programs: Nish to identify "low hanging fruit" from a Ministry Perspective	Nish	ongoing
Sept. 23	how does it align to the LTAD? From Ken Y. How do we put it in action? SYSTEM PROGRAMMING so that a set protocol is in place so that everyone know what is happening and when and then credit can be given so that ministry funding can be harnessed because it is done via programming (part of the strat/op plan)		

ITEM NO.	DISCUSSION	ACTION
1	<u>Call to Order: 9:10 a.m</u>	
2	<u>Agenda</u> Motion: to accept the Sept. 23, 2017 Agenda, George, Julie, carried.	
3	<u>Minutes</u>	

	Motion: to accept the minutes from Aug 20, 2017, Ken, Julie, carried	
4	<p><u>Committee Updates</u> Ministry of Tourism, Culture and Sport Questions and Answers with our Sport Consultant –Ward Dilise some overall information: -over 57 sports could apply for amateur funding -7.3 million dollars annual funding (maintained) -Transfer agreements coming forth next week (Mon/Tues> 3 wk of Sept) -Dec 31 and May 31: two dates shared to keep in mind for funding -We did well on our strategic/operational plan, activating our ops plan is our next step -Next plan will be either May 2020 or 2021 -Our timeline was strong -Our next steps should be on giving more detailed information on HOW we deliver programming supplying data to show for it (our execution) -In order to receive more funding we need to better describe what it is we are doing and make sure it is sustainable (make it so it can be reproduced!) -It is a Ministry initiative how to retain women/girls in sport so We need to continue to focus on this area - a goog recipe for us: Recrute, Retain, plan, and explaining it out. (expand).... -We need to be aware that the criteria is fluid and changes, so working with our Min. Rep. is crucial and keeping Ward “in the loop” is a good thing</p> <p>Next Action: underlying calendar to have all dates avail so we don't miss out. For this season to next Sept. we have this in our plan now. Separate action: how does it align to the LTAD? From Ken Y. How do verse us as partnering it? How do we put it in action? SYSTEM PROGRAMMING so that a set protocol is in place so that everyone know what is happening and when and then credit can be given so that ministry funding can be harnessed because it is done via programming (part of the strat/op plan) -40, 000\$ is given to us</p>	
#5	<p><u>OWP Communication Brand Procedure</u> - we have an escalation norm: Go first through Nish and Kathy, then to Angelos, if nothing is heard/commented on within 48 hours, then it's a go!</p>	
#6	<p><u>Communications-</u> Ken T., Miks - Ken T: posting on Facebook, Twitter - Miks: working on website (new logo)</p>	

6a	<p>a. Communications – Ken T. logo review:</p> <ul style="list-style-type: none"> - 2 sets of photos were shared - Ken will develop some more options to share internally using criteria: what will last, recognizable, reproducible (size, colour), colours: red, blue before voting - there was some discussion about a possible contest? - for now we will look at one logo, but there could be others to follow: Ontario branded items (2nd logo): Branding the league (OPL)= Ontario Polo League - when posting information it should be information of value: Do we need it? Want it? Is it valuable? ... Are good questions to ask - Photos: a suggestion get a photography for OPL events 	
6b	<p>Financial – Ken Y.</p> <ul style="list-style-type: none"> - Advanced Competitive Coach course training: subsidy of \$800 available Kathy will send out the approval - Budget: 2017-2018 > a work in progress - Kathy mentioned that the Hammer club is in arrears 	
6c	<p>Programming and Training – Tim no new updates next step: what can we offer them? Team Ontario:</p> <ul style="list-style-type: none"> - there was a lack of transport this year, so for next year, we need to look into/or have some input on the onset - there was a lack of communication - there will be no return to Stockton - coaching/programs: Nish is working on creating a list with all the clinics 	
6d	<p>Awareness and Recruitment – Julie</p> <ul style="list-style-type: none"> - there were 6 recipients: Mavericks, Titans and Markham all got 1000\$ - Shadow and Jets, each received \$500 -Team Ontario: recipients were given back 285\$ for transportation 	
6e	<p>Outreach – Tim, Johnny</p> <ul style="list-style-type: none"> -Julie shared new ideas on how to support this year’s campaign: <ol style="list-style-type: none"> a. Use a similar model (working to increase membership by 15% and have OWP top off funds if possible) 	

	b. Support new club directors, they would need to submit plans as to what is needed and the money given A discussion was held on which program would we use	
7	strategic / Operational Plan - We need to be sure that we execute it properly, so we'll look at this and link it back to 2016. - Reflecting on our plan we need to find gaps, see what's working and not working and state why.	
8	#8 Other business: - Kathy was given a new contract and a raise - Ken Y. shared a question from Pierre (a volunteer in Ottawa) with regards to the voting structure in our bylaws - going paperless was raised Q#2: needing to keep a hard copy. (Kathy spoke to this. NSO had this rule. IT pertained to insurance) this is AN ACTION ITEM: do we need to keep the paper?	
	Motion to adjourn at 2:34 p.m. by Angelos.	

Angelos Kotzambasis, President

Martina Orth-Demczyszyn, Secretary