

**ONTARIO WATER POLO
MINUTES OF BOARD OF DIRECTORS' MEETING - APPROVED**

Board Meeting	Conference call
Committee Meeting	
DATE	August 20, 2017
TIME	8:00 p.m.
ATTENDANCE	<p>Angelos Kotzambasis (Chair), Ken Young, Tim Spence, Julie Szpara, Mikhael Lamont, Ken Tong</p> <p>Regrets: Martina Orth-Demczyszyn, George Gross, Johnny Hewardine, Nishant Damani</p> <p>Staff: Kathy Torrens</p>

DATE	ACTION ITEMS	ACTION	STATUS
Feb. 4	To investigate the ability to link social media Twitter accounts so that club tweets will be then retweeted by OWP. Must be updated manually	Ken T	Complete
Feb. 4	Kathy to prepare membership numbers monthly c/w comparison to the 2014-2015 and the 2015-2016 seasons, submit to Ken.	Kathy	Ongoing
Feb. 4	Angelos and Nish to prepare budget for branding items.	Angelos/Nish	Ongoing
Feb. 4	Angelos to arrange a financial planning meeting. September 13 th Ken Y. Nancy	Angelos	Complete
May 6	Corrections to April 18 minutes	Martina	Ongoing
May 6	Report on Ministry requirements – Ministry rep will attend September meeting to explain requirements	Kathy/Nish	Completed
May 6	Items to increase membership through swim clubs and schools	Tim	Ongoing
May 6	Plan for high school league; costs, dates, projected outcomes	George/Nish	Ongoing

ITEM NO.	DISCUSSION	ACTION
1	<u>Call to Order:</u> 8:04 p.m.	
2	<u>Agenda</u> Motion: To accept the August 20, 2017 Agenda. Ken Y., second Ken T. Carried.	
3	<u>Minutes</u> Motion: To accept the minutes of the June 14, 2017 meeting. Mikhael., second Angelos. Carried.	

	<p><u>Committee Updates</u></p> <p>4a) Communications –Ken T., Mikhael Commissioned a designer to create a new OWP logo (\$500 from the \$2000 website redesign budget item from 2017-2018 budget) – logo samples will be reviewed at September meeting. The \$2000 budget is not sufficient to hire a website redesign – a \$10,000 budget would be required to create a new website program to make updating website information easier or to simplify our existing site</p> <p>4b) Financial – Ken Y. Currently reviewing the contract for the Technical Advisor. Working with staff to re-organize the budget allocations to better reflect programming. Motion: The 2016-2017 budget to be adjusted to reflect the salary increase, as of June 1st, 2017, awarded to the Technical Advisor’s contract. Ken Y., second Tim, carried.</p> <p>4c) Programming and Training – Tim Team Ontario – A few items require a review of best practices; transportation during program, reporting back to parents was lacking, social media presence was non-existent, no post trip read outs to the membership.</p> <p>4d) Awareness and Recruitment – Julie Four clubs were awarded the full \$1000 grant. Two clubs were awarded \$500. A report on the initiatives is required as well as submission of a copy of the produced video or promotional flyer.</p> <p>4f) Outreach –Tim, Johnny Tim is researching water polo programming within the TDSB. The Physical Education department is not aware of any water polo even though there is an elementary school event in June each year.</p>	
5	<p><u>Strategic/Operational Plan</u></p> <p>ACTION ITEM: Send our next year’s operational plan prior to next meeting and have printed copies for the next meeting.</p>	Kathy
6	<p><u>Other Business:</u></p> <p>Discussion arose on board protocol regarding the process of moving the association’s business forward once the board has decided upon a course of action. It was agreed that business items would be discussed and agreed upon during board meetings. Once decisions have been made the association will act upon those decisions. Should disagreements arise after decisions have been made they will be noted in board meeting minutes but the programs/processes will move on. Revisiting decisions and trying to change them stall the process and are therefore disruptive to the organization.</p>	

7	Next Meeting September 23, 2017 – In-person, Etobicoke Olympium Committee Room	
	Motion to adjourn at 8:55 p.m. Angelos.	

Angelos Kotzambasis, President

Kathy Torrens, Acting Secretary