

**Ontario Water Polo Association  
Board Meeting Minutes- approved  
OWP office – 3 Concorde Gate  
Sunday September 13, 2015  
9:00 a.m.**

Present: Andrea Kennedy, John Krawchenko, Angelos Kotzambasis, Scott Craig, Joanne Brown  
Staff: Kathy Torrens, Zoltan Csepregi

Regrets: Dragana Sunjic

Adoption of the Agenda – addition of item 3.5 – Admin report

**Motion:** I move that the Agenda for the meeting of September 13, 2015 be adopted, as revised.  
Motion, John Krawchenko, second Angelos Kotzambasis, carried.

**Motion:** I move that the minutes of the previous meeting, August 16, 2015, be accepted as presented.  
Motion, John Krawchenko, second Andrea Kennedy, carried.

**Administration Report**

Tenancy – OWP has received a temporary lease agreement through to June 2016. There is a Tenant's meeting Wednesday September 16 at 1:30 to update status.

Action Item: Kathy to report to the board outcomes from the meeting.

Vulnerable Sector Policy – Discussion on development of a policy requiring all coaches in Ontario to obtain a vulnerable sector check. To be a requirement for the 2016-2017 season. OWP to review screening policy.

Report on meeting with Ministry rep Caterina Rewega – Updated Ministry on plans for the new season, success of PanAms, By-law review, Strategic planning meeting.

OWP was reminded that we must have our 3-4 year Strategic and Operational plans submitted to the Ministry by March 31, 2016.

Committee to finalize plans prior to submission: Andrea Kennedy, Joanne Brown, Kathy Torrens, Zoltan Csepregi.

Office Computer – The office computer has broken down – the power supply. Angelos Kotzambasis, Nancy Bardecki, and Kathy Torrens to review computer needs and replacement options.

**Motion:** I move that up to the sum of \$4,000 be allocated to replace/remodel the computer system.

Motion, John Krawchenko, second Joanne Brown, carried.

**Delegation of Signing Authority**

Delegation of signing authority was reviewed, as per section 7.6 of By-laws:

7.6 Signing Authority – Contracts, agreements, deeds, leases, mortgages, charges, conveyances, transfers and instruments of proxy, voting certificates, returns, documents, reports, or any other instruments in writing to be executed by the Corporation will be executed by at least one (1) of the Officers or other individuals, as designated by the Board. In addition, the Board may direct a manner in which the person or persons by whom any particular instrument or class of instruments may or will be signed.

### **Financial**

The variance report as of August 20 was reviewed.

Budget and expenses of Team Ontario were discussed. Letter to be sent to Team Ontario athletes to inform them that the amount of the participation fee of Team Ontario was right on budget.

Review of funds currently held in financial reserve.

**Motion:** I move that the amount of \$150,000 to be held in reserve, amount represents approximately 1 year full expenses. The amount to be reviewed on an annual basis.

Motion, John Krawchenko, second Angelos Kotzambasis, carried.

### **Website**

CanSport, the website provided has been contacted for the balance on our account and there has been no response. To be noted that OWP does not approve of recent ads that have been placed on the website that promote online gambling.

A committee will be formed comprised of a webmaster, a director, admin and the tech advisor plus others who will meet monthly to review and update the website.

The website committee has reviewed other options and has recommended a new web host.

**Motion:** I move that the board accept the recommendations of the Website Committee and the process of obtaining a draft contract with web host Orange Black be undertaken. The draft contract to be review at the next board meeting.

Motion Andrea Kennedy, second John Krawchenko, carried.

**Motion:** I move that the Facebook and Twitter accounts be activated, our logo be placed on them and Angelos Kotzambasis and Zoltan Csepregi have access to post on both social media sites. Committee chairs to provide content.

Motion, Angelos Kotzambasis, second John Krawchenko, carried.

### **Promotions Committee**

Grant reports are due December 31, 2015.

**Motion:** I move that the Promotions Grant program be continued in the 2015-2016 season with a budget value of \$5,000.

Motion, Joanne Brown, second John Krawchenko, carried.

### **Governance**

It has been recommended that the Governance committee of John Krawchenko and Kathy Torrens contact the Management Advisory Service to provide governance training to the new board which will be elected in February. The governance training to be provided prior to March 31, 2016.

Action Item: Kathy to send membership application deadline notifications to clubs as a reminder.

Dates:

- membership applications and club membership fees are due October 15
- on October 16 overdue notice to be sent to those clubs that have applications and/or fees outstanding, clubs have 30 days to comply with submissions
- November 13 is 30 day deadline
- November 14, termination of membership notices to be sent indicating the club is no registered and is considered to be not in good standing as defined in section 2.13 of the association's by-laws.

Action Item: Andrea to include a note to club presidents in her President's Report that clubs should be including a photo release waiver in their membership packages.

Action Item: Kathy to send electronic versions of all policies to John.

### **Technical Advisor Report**

Quest for Gold – Zoltan presented draft criteria and explained the evaluation process. Evaluation clinics will be held in southern Ontario and the Capital region.

Provincial League – 14U, gender specific, proposed 6 team leagues, 10 games per team each club will host 5 games, approximate cost \$8,000 per league.

**Motion:** I move that OWP adopt the proposed provincial league plan.

Motion, John Krawchenko, second Angelos Kotzambasis, carried.

**Motion:** I move that OWP agrees to fund the 14U provincial league program in an amount that is up to 25% of the league cost in year one.

Motion, Andrea Kennedy, second Joanne Brown, carried.

OWP Referee-in-chief – Zoltan has a list of potential candidates he will approach to determine interest in taking on the position. He will inform the board once he has a candidate.

Honourarium will be in line with the compensation that has been offered in the past.

Next meeting will be a video conference, 8:00 p.m. Thursday September 24, 2015.

Motion to Adjourn at 3:15 p.m. Angelos Kotzambasis.