

**Ontario Water Polo Association
Board Meeting Minutes - approved
OWP Office, Toronto, Ontario
Sunday March 8th, 2015**

Present: Joanne Brown, Quinn Fairley, Andrea Kennedy, John Krawchenko, Dragana Sunjic,
Robert Thompson,
Regrets: Scott Craig, Angelos Kotzambasis

Staff: Kathy Torrens

1. Call to order 9:34am

President put a request for Other Business; items added to Agenda

- Review payment for Cyndie Flett (brought forward by Joanne)
- Discussion regarding Head referee; update on London Water Polo Club; other clubs did not bring any items forward to be added to agenda (brought forward by Andrea)
- Youth Cup update; club championships (brought forward by Kathy)

2. Motion to adopt minutes from January 11th, February 8th and February 25th

Minutes adopted subject to minor modifications to be made for February 25th minutes.

Motion: I move that the minutes of the Board meeting of January 11th and February 8th be accepted as presented. Minutes from February 25th to be amended as discussed.

John Krawchenko, second Joanne Brown, carried.

3. Old business

Review Action Items worksheet – few members do not have the link for access to shared file. Angelos to provide HTML path link for safe access.

4. Committee Updates

a. Promotions

Budget for Clubs promotion grant is \$5,000. Application deadline date is May 31st, decision to be made soon afterwards. Grant is to be distributed by applicants, up to \$1,000 maximum per applicant. Joanne Brown to prepare letter to be sent to all clubs, pending Board approval.

b. By-Law Revision – John

John reported on the progress of work on updating by-laws and policies. He is working with Steven Indig. Proposed changes will align with not for profit, including changes of the concept of membership, Board composition, mission of the technical Committee. New by-laws will need to be approved by membership, and changes to the policies are up to the board to review. Changes will be distributed to the Board for review by 3rd week of March. Proposal to have a special meeting in June, pending approval by the Board, changes to be presented at the AGM meeting in the fall, implemented in December 2015

c. Financial Review

In treasurer's absence, President provided information: no budget was presented since October 2014; it has not been processed by bookkeeper or added to the books. John Krawchenko proposed changes to the way financial report is presented to the Board: to include annual budget,

year-to-date figures and comparison to the last year, in order to see trends. This task to be the responsibility of the treasurer, bookkeeper and administrator. Preliminary budget to be ready for April 2015 meeting.

Action items: President to communicate this decision to treasurer.

d. Grants – current

President and Kathy Torrens have teleconference with Ministry next week.

e. Grant – proposal

President presented proposal to submit Best Practices Symposium for Sport Priority Fund grant. Symposium to be scheduled for Oct/Nov 2015. Deadline for submission is approximately May 26th.

Action item: Kathy, Andrea, Dragana to look for other grant opportunities.

f. Website

Option for webconferencing using GoTo Meeting discussed. Angelo to sign up for a free trial to be used at next meeting April 12th. GoTo Meeting offers webconference using 1 host and up to 25 participants. Monthly cost is \$49 or yearly \$468.

Action items: Andrea to ask Zoltan for suggestions as to who can

1. Resolve CanSport issues (outstanding cost for website)
2. Develop new website

h. Conferencing

Joanne Brown asked to be removed from list, conferencing is currently being looked after by Angelos.

5. Document storage – on-line

On line document storage has been arranged by Angelos. Angelos to send the link, access and password to Board members.

6. Ontario referee status

Referee Clinic/Evaluation proposal was presented by Andrea. Cost is \$1,500, to be open to candidates 14 years of age or older.

Technical committee to make a proposal to waive the annual membership fee for referee members.

Motion: to accept the proposal recommending specifying the target candidates in the communication with WPC moved by Joanne Brown, seconded by John Krawchenko, carried.

Technical Committee and Technical Advisor to discuss plan moving forward. In-person meeting to be arranged to review and have proposal ready for June Strategic meeting. Few issues listed in the letter CAMO send to WCP have been identified and Tech committee was tasked to prepare response, subject to board review.

7. June Strategic Planning Meeting

Budget, dates and venue reviewed. Total cost is estimated to be up to \$10,000. Next step: make the reservation/booking.

Agreed to send out the invite, add deadline for reply April 10th. WPC AGM date and venue not determined yet, might overlap with OWP meeting.

Motion to proceed along with the deadline of reply as of April 10th, subject to determine location moved by John Krawchenko, seconded by Joanne Brown

8. Quest for Gold

President reported communications with the Ministry: criteria for Quest 4 Gold will be changing next year. Set criteria with minimal requirements will be set, cards will be provided only to athletes going towards excellence.

Technical Advisors proposal for criteria selections reviewed and discussed.

Meeting of Technical committee and Technical Advisor proposed for March 22nd, 2015.

Technical Advisor travel cost to be covered (travel or mileage, whatever is less expensive)

Motion to approve that cost of travel should be the least expensive options (mileage, air or train travel), moved by John Krawchenko, seconded by Joanne Brown, carried.

9. Technical Committee update

a. Technical Advisor Employment Contract reviewed. Suggestion to add wording “exclusive of approved travel cost which will be paid as per OWP policies).

Motion to approve Employment Contract as amended moved by John Krawchenko, seconded by Andrea Kennedy, carried.

b. Technical Committee Terms of References presented by Robert and Quinn, document reviewed, amendments done for clarification.

c. Coaching – Moving forward Technical Committee to produce set process to future coaches’ evaluations. In the past lack of clarity identified, open to interpretation. Kirby Park evaluated 3 practice coaches without notifying the administrator. Role of the OWP Board in this process discussed.

d. Officials – training and evaluation

Kathy reported so far 3 people confirmed as learning facilitators – Doriel Terpenka, Bo Cernic, Lyle Brooks

10. Reports: no reports at this time

11. Other business

a. Head referee

Position discussed. It is an honorarium position. Technical Committee to bring suggestions to the Board; Board to approve honorarium. Process to be formalized. Tech committee to work on the definition of the head referee role as per Terms of Reference.

b. Payment to Cyndie Flett

Kathy Torrens to communicate with Cyndie, payment to be processed pending the issue of invoice for outstanding payment and provision of copies of documents from past grant submissions done by Cyndie.

Motion to communicate this to Cyndie and Kathy to issue payment upon receipt of said document move by John Krawchenko, seconded by Joanne Brown, carried

c. Update on London Water Polo Club

President provided an update on the communication received from London Water Polo Club president and concerns expressed regarding lack of interest on behalf of athletes, leading to predictions that Club might have to cease the operation. Communication from the OWP Board to clubs to be addressed: sharing the plans for the future direction, changes anticipated might have some impact and generate renewed interest.

Action item: communication to London Water Polo Club outlining plans for future to be done by Andrea Kennedy

d. Team Ontario Youth Cup

Kathy Torrens communicated WPC plans for Youth Cup planned for this summer; Location, cost and budget discussed

e. Club Championship

Report by Kathy Torrens: Plans to have 14U co-ed, 14U boys, 14U girls and 14U Technical foundations

Last year this championship ran a deficit of \$1,000. Discussed and agree do reduce the cost by providing gold medals only, without providing silver and bronze. It was suggested we forgo the all-star and MVP awards unless dramatic increase in registration. Registration fee is to be the same as last year. Kathy to communicate with the Board and provide updates regarding registration.

Motion to adjourn: moved by Andrea Kennedy.

The meeting was adjourned at 2:50 p.m..

Andrea Kennedy, President

Dragana Sunjic, Secretary