

**ONTARIO WATER POLO
MINUTES OF BOARD OF DIRECTORS' MEETING - APPROVED**

Board Meeting	In person, Etobicoke Olympium, 590 Rathburn Road, Toronto
Committee Meeting	
DATE	March 11, 2017
TIME	09:00 a.m.
PRESENT	Angelos Kotzambasis (Chair), George Gross, Martina Orth-Demczyszyn, Ken Young, Julie Szpara, Ken Tong, Tim Spence, Mikhael Lamont, Johnny Hewerdine Regrets: Christi Bardecki Staff: Nishant Damani, Kathy Torrens

DATE	ACTION ITEMS	ACTION	STATUS
Feb. 4	Kathy to prepare Appendix C, send to board. Concussion policy to be submitted to the Ministry as it is the final requirement of the Sport Recognition application.	Kathy	Complete
Feb. 4	Angelos to investigate the ability to link social media Twitter accounts so that club tweets will be then retweeted by OWP.	Angelos – Transferred Ken T	On-going
Feb. 4	Kathy to prepare membership numbers monthly c/w comparison to the 2014-2015 and the 2015-2016 seasons, submit to Ken.	Kathy	Complete
Feb. 4	Nancy/Ken to investigate OWP using Paypal to receive payments.	Nancy/Ken Y	Complete
Feb. 4	Angelos and Nish to prepare budget for branding items.	Angelos/Nish	Ongoing
Feb. 4	Angelos to arrange a financial planning meeting.	Angelos	Ongoing
Feb. 4	Dana to prepare a report on the results of last season's recruitment incentive program.	Dana – Transferred Julie	Ongoing
Feb. 4	A club starter kit document to be prepared providing sources for obtaining nets, caps, balls etc..	Tim/Nish/ Johnny	Ongoing

ITEM NO.	DISCUSSION	ACTION
1	Call to Order: 9:07 a.m.	
2	Election of Executive By-law pertaining to newly elected directors was reviewed:	

	<p>4.1 <u>Assuming Office</u> – Newly elected Directors will assume their office on June 1 and will have the right to appoint one newly elected Director designate to attend meetings of the Board without voice or vote from the date of their election until June 1. The Director designate will provide information to the newly elected Directors relating to Board activities.</p> <p>President: Angelos Kotzambasis – acclaimed Vice-President: George Gross – acclaimed Treasurer: Ken Young – acclaimed Secretary: Martina Orth-Demczyszyn – acclaimed</p> <p>As the positions of Vice-President and Secretary are currently vacant due to the in-term resignations of Michael Wheatley and Dana Cooper it was agreed upon that the newly elected directors, George Gross and Martina Orth-Demczyszyn would be appointed to the current board so that they could take on their executive roles.</p> <p>Motion: To appoint newly elected directors Martina Orth-Demczyszyn and George Gross to the current board of directors, Angelos Kotzambasis, second Tim Spence, carried.</p>	
3	<p><u>Terms of Office for New Directors</u> Terms of Directors – June 1, 2017 3 years Martina Orth-Demczyszyn 3 years Ken Tong 3 years Angelos Kotzambasis 2 years Ken Young 2 years Johnny Hewardine 2 years Julie Szpara 1 year Tim Spence 1 year Mikhael Lamont 1 year George Gross</p>	
4	<p><u>Agenda</u> Motion: To accept the March 11 2017 Agenda, Ken T, second Tim, carried.</p>	
5	<p><u>Previous Minutes</u> Motion: To adopt the minutes from February 4, 2017, Ken Young, second Angelos Kotzambasis, carried.</p>	
6	<p><u>Annual General Meeting - Ballots</u> Motion: To destroy ballots (emails), Angelos Kotzambasis, second Tim Spence, carried.</p>	
7	<p><u>Strategic/Operational Plan Survey results</u> The results of the Strategic/Operational Plan survey had been sent to directors prior to the meeting. A brief discussion of the survey outlined that the results should be used to set the priorities of the board’s tasks as related to the Operational plan. An in-depth discussion on moving forward and utilizing this information will be the focus of the next board meeting April 18th.</p>	

	<p>Action Item: Ken Y will communicate back to the membership the results of the survey.</p> <p>Action Item: Directors to review the survey results and be prepared to discuss next steps.</p>	<p>Ken</p> <p>Board</p>
8	<p><u>Committee Updates</u></p> <p>Action: Kathy to send Terms of Reference to new directors.</p>	Kathy
8a	<p><u>Communication</u> – Miks, Ken T Ken Tong agreed to join this committee.</p> <p>Action: Angelos to facilitate access for Ken T on the website and other social media.</p>	Angelos
8b	<p><u>Financial</u> – Ken Y An up-to-date Budget/Forecast to year end document was presented. Line items were reviewed and explained.</p>	
8c	<p><u>Programming and Training</u> – Tim Ontario Provincial League (OPL) has been well received. 14U Provincial Championships will be held in Kitchener-Waterloo April 28-30 12U Provincial Championships will be held at Western University in London, May 26-28 Team Ontario for 16U athletes is underway, program is being done in conjunction with B.C., Alberta and Saskatchewan. Coaches have been hired.</p>	
8d	<p><u>Volunteers</u> - Angelos Nothing to report.</p>	
8e	<p><u>Awareness and Recruitment</u> Dana Cooper was chair of this committee, due to his resignation from the board the chair position is vacant. Julie Szpara has agreed to take on this role.</p> <p>Action: Kathy to send to Julie documents regarding this committee.</p> <p>Action: Julie to prepare a report outlining the outcomes of last season's campaign.</p>	<p>Kathy</p> <p>Julie</p>
8f	<p><u>Outreach</u> – Tim, Angelos, Johnny Johnny reported that the Milton Swim club will be offering water polo 1 day per week to members. Barrie will be starting in September to also offer water polo.</p>	
9	<p><u>Other Business</u> A request had been received, submitted by the Ottawa Titans, for OWP to provide legal advice regarding status of coaches as employees or service contractors. Discussion resulted in the board determining that this issue is a club issue and it is not for OWP to dictate how coaches should be compensated. OWP has not received a similar request from any other member.</p>	

	<p>Action: Angelos to respond to the Ottawa Titans.</p> <p>Clarification was requested for the participant registration level for 12U Provincial Championships. In years past, the registration level required was Competitive Provincial to participate at the championships. The board agreed that as the championship is the only competitive service being offered to the 12U category participants can be registered at the Active for Life level. The decision was based on the view that at this level all participants are still covered with the appropriate level of insurance.</p> <p>A request for an update on Action Items from the last meeting was made. It was suggested that this be added to the agenda as a standing item and then noted in the minutes at the beginning. The new format has been started with this edition of the minutes.</p> <p>June Membership meeting – it is indicated in the budget that there is money for a meeting of the membership, in the past this has taken place in June. The board discussed the necessity of holding a meeting and determined that there was no need for a meeting.</p>	Angelos
10	<p>Next Meeting Tuesday April 18, 2017 – On line video conference call, 8:00 p.m. Saturday May 6, 2017 – In person, Markham PanAm pool 9:00 a.m.</p>	
	<p>Motion to adjourn at 12:45 p.m. Angelos.</p>	

 Angelos Kotzambasis, President

 Kathy Torrens, Acting Secretary