

**ONTARIO WATER POLO  
MINUTES OF BOARD OF DIRECTORS' MEETING**

<b>Board Meeting</b>	<b>Video Conference</b>
<b>Committee Meeting</b>	
<b>DATE</b>	<b>November 15, 2016</b>
<b>TIME</b>	<b>8:00 PM</b>
<b>PRESENT</b>	<p>CHAIR - Angelos Kotzambasis, SECRETARY - vacant</p> <p>Angelos Kotzambasis, Ken Young, Dana Cooper, Christi Bardecki, Tim Spence</p> <p>Regrets: John Hewerdine, Mikhael Lamont</p> <p>Contractors: Kathy Torrens, Nishant Damani</p>

<b>ITEM NO.</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1	<b><u>Call to Order:</u></b> 8:05 PM	
2	<p><b><u>Agenda</u></b></p> <p><b>Motion: To accept the November 15, 2016 Agenda Ken, second Angelos, carried.</b></p>	
3	<p><b><u>Previous Minutes</u></b></p> <p><b>Motion: To adopt the minutes from October 18, 2016 as amended Angelos, second Tim, carried.</b></p> <p>Angelos announced the resignation of Michael Wheatley from the Board. Other commitments required his time.</p> <p><b>Financial Committee</b></p> <p>Financial requests for funds to match programs were to be tabled at this meeting. An extension of a week was given. Requests are to be sent to Ken for review prior to amending the annual budget.</p>	<b>Board</b>

4 a.	<p><b><u>Communications Committee Update</u></b></p> <ul style="list-style-type: none"> <li>- No update at this time</li> <li>- Budget considerations; annual cost of website hosting approximately \$500</li> </ul>	
4 b.	<p><b><u>Financial Committee Update</u></b></p> <ul style="list-style-type: none"> <li>- Will research sponsorship – large corporation</li> <li>- Budget request for travel, 2 trips to Toronto for face to face consultation on sponsorship and with staff 2 x \$800</li> </ul>	
4 c.	<p><b><u>Programming and Training Committee</u></b></p> <ul style="list-style-type: none"> <li>- Financial request for 14U OPL</li> <li>- Annual honourarium for RIC and ARIC of \$400 each</li> <li>- \$100 per event – they will assign referees for OPL games and submit a report after each event</li> <li>- Coverage of expenses and per diem</li> <li>- Request for funds for referee shirts, banners, medals – budget required</li> </ul> <p>Quest for Gold</p> <ul style="list-style-type: none"> <li>- there will be expenses for evaluators to attend NCL events; Andrew attended 16U weekend in Montreal, the Mavericks covered some of the expenses – travel, accommodation but there will be other expenses that are owed.</li> <li>- there will be expenses for evaluators to travel to Ottawa for evaluations following the 19U NCL and also for the evaluation to be hosted in Markham</li> <li>- Can there be an honourarium for evaluators</li> </ul> <p><b>ACTION ITEM:</b> Can the \$60 evaluation fee be used to fund evaluation costs, such as an honourarium? Nish to put together a budget.</p> <p>Team Ontario</p> <ul style="list-style-type: none"> <li>- Programming for 16U has been started, Alberta has begun plans for California</li> <li>- Financial support will be required for deposits for hotels, residences, pools</li> <li>- Initial plans should be ready for mid-December</li> </ul> <p><b>Motion: I move that \$3000 be assigned as working capital for 16U Team Ontario California program. Ken, second Christi, carried.</b></p> <ul style="list-style-type: none"> <li>- 18U boys trip to Hungary for Senior World Championships being planned for summer 2017. Program would include watching championship games, practice and games against local teams. Reservations are due soon – working capital is required for initial reservations, Board requires further details.</li> <li>- Hiring process needs to be put in place before plans continue</li> </ul> <p>-18U women's program – lack of definition of program</p>	<b>Nish</b>
4 d.	<p><b><u>Minor Officials Committee –</u></b></p> <ul style="list-style-type: none"> <li>- Nothing to report</li> <li>- Budget to be prepared after consultation with Jacqui Romandel</li> </ul>	<b>Angelos</b>

4 e.	<p><b><u>Awareness &amp; Recruitment Committee</u></b></p> <ul style="list-style-type: none"> <li>- Consultation will be done with clubs to determine what is required</li> <li>- costs will include graphic design, printing, then a budget plan will be established</li> <li>- will not be undertaken until 2017</li> <li>- there is a defined budget of \$5000 – plans not identified for these funds</li> </ul> <p>- OPL – Adup boards,</p>	Dana
4 f.	<p><b><u>Outreach Committee –</u></b></p> <ul style="list-style-type: none"> <li>- Nothing to report</li> <li>- Budget for funds for brochures</li> <li>- Road show...how much \$\$\$? Travel, per diem, equipment – balls, net(s).</li> <li>- Looking for better/other strategies</li> </ul>	Tim/Angelos
5.	<p><b><u>Strategic/Operational Plan</u></b></p> <ul style="list-style-type: none"> <li>- Trillium grant review</li> </ul>	Ken
6.	<p><b><u>Status of Office</u></b></p> <ul style="list-style-type: none"> <li>- Swim Ontario will be moving out of existing office space in December /January</li> <li>- Discussion on finding new office space, give notice to landlord that December will be final month. Look for storage space, post office box and set up cell phone to maintain phone service.</li> </ul> <p><b>Motion: To maintain phone service presence office to purchase a cell phone. Ken, second Dana, carried.</b></p>	Kathy
7.	<p><b><u>Other Business</u></b></p> <ul style="list-style-type: none"> <li>- Discussion of financial matters</li> <li>- Invoices should have clear penalties for late payment</li> <li>- there should be ongoing financial penalties for non-payment</li> <li>- member clubs must be in good standing</li> <li>- Arrears policy – announce at AGM and publish on website</li> <li>- It was stated that club fees and participant membership fees are confusing, OWP is not clear on what the difference is</li> </ul> <p><b>ACTION ITEM: Kathy to send the Season Start up registration package to Dana and Ken.</b></p>	Kathy

	<ul style="list-style-type: none"> <li>- Club in arrears – Hammer, how does OWP handle non-payment by member clubs</li> <li>- Propose – withdraw active status of club within WPC database and make participants Inactive</li> <li>- Another month was extended for arrears – review in December</li> </ul>	
16	<p><b><u>Future Meeting Dates</u></b></p> <p>Video Conference Tuesday Dec 13, 2016.</p>	
17	<p><b>Motion: To adjourn the meeting Angelos Kotzambasis.</b></p> <p>Meeting adjourned 9:49 p.m.</p>	

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Angelos Kotzambasis, President

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Kathy Torrens, Acting Secretary