

**ONTARIO WATER POLO
MINUTES OF BOARD OF DIRECTORS MEETING**

Board Meeting	Google Hangouts – Video Conference
Committee Meeting	
DATE	May 15, 2016
TIME	8:00 PM
PRESENT	<p>(CHAIR) Angelos Kotzambasis (SECRETARY) Michael Wheatley</p> <p>Andrea Kennedy, Angelos Kotzambasis, Dana Cooper, Tim Spence, Michael Wheatley, Ken Young</p> <p>Staff: Kathy Torrens</p> <p>Regrets: Mikhael Lamont</p> <p>Resigned after the last meeting: John Krawchenko</p>

ITEM NO.	DISCUSSION	ACTION
1	<u>Call to Order:</u> 8:05 PM.	
2	<p><u>Agenda</u></p> <p>Motion: To accept the Agenda as presented Dana, second Andrea, carried.</p>	
3	<p><u>Previous Minutes</u></p> <p>Motion: To adopt the minutes from March 13, 2016 and March 23, 2016 Michael, second Andrea, carried.</p> <p>Motion: To adopt the minutes from April 10 Andrea, second Dana, carried.</p> <p>Michael agreed to send out draft minutes immediately after the meetings.</p>	
4	<p><u>Staffing Committee</u></p> <p>Ken updated everyone on the Tech Coordinator job situation.</p>	

	<p>Tim is acting as a reference for the process. Dana and Evan will provide support with interviews.</p> <p>2 candidates will be participating in the process and we should be ready to have the Tech Coordinator position filled by June and a contract in place.</p>	<p>Ken/Dana/Evan/Tim</p> <p>Ken/Kathy</p>
5	<p><u>Communications Committee</u></p> <p>Regarding the wording for Item 1.1 of our operational plan:</p> <p>Angelos would like to ask the board to prove and use it immediately for Team Ontario and any summer program registrations by our members.</p> <p>The registrant/participant grants OWP permission to use his/her likeness in a photograph in any and all publications and materials without payment or consideration made to them.</p> <p>The registrant/participant agree that these photos become the property of OWP who are authorized to use, edit, copy, publish or exhibit any photo for any lawful purpose without rights to the registrant/participant to review any photo or to obtain royalties from the photo.</p> <p>Tim will ask his wife (also a lawyer) about the legal position regarding this matter</p> <p>Motion: To adjust the wording of the Operational plan to reflect the names of the Committees as stated in the March 23 minutes, Michael, second Ken, carried.</p> <p>Create a sharepoint space to for the Board discover, share and collaborate on content.</p> <p>Create email addresses for Board Executive Positions and Board Members and an email address for the summer program coordinator.</p>	<p>Tim</p> <p>Kathy</p> <p>Angelos</p> <p>Kathy</p>
6	<p>Financial Committee –</p> <p>Base funding report is important, Dana suggests we add the U14 League, Quest for Gold and U12 leagues. For the base funding report, add the strategic items 2016/2017 items out of the operational plan.</p>	<p>Kathy</p>

	<p>Financial Review – answering the 6 questions is important!</p> <p>Only programming is Team Ontario (training coaches and referees and education is programming; Leagues are not programming) We need to define what programming entails.</p> <p>We need to review the projected expenditures come up with ideas to reallocate unexpended resources to increase programming.</p> <p>Additional columns in the budget spreadsheet would help give a more accurate picture of the situation. We need to have a proper detailed budget discussion at the June meeting. Everyone be prepared to discuss budget IAW projected plans.</p> <p>Motion: To amend the preliminary budget as discussed (attached to these minutes) and send to the ministry, Ken, second Dana, carried.</p>	<p>Angelos Kathy</p> <p>Ken/ Kathy/Nancy</p> <p>All Board Members</p>
8	<p><u>Programming and Training Committee</u></p> <p>Concern with the Capital Wave Women declining spots. Budget for the summer program is basically sorted out. (attached to these minutes) Tim suggested that OWP could offset the cost for the summer program if there are unexpended programming funds.</p> <p>See if a funding subsidy is possible.</p> <p>We need to check with the Summer Program Coordinator why athletes have declined the program.</p> <p>The injection of funding would have implications for the people who have accepted the spots and for the people who have already declined (perhaps due to lack of funds). The board is split on this and it might have to be put to a vote once there is additional information.</p> <p>Angelos stated that he would not participate in a vote if one is held because his son was named to the team.</p>	<p>Tim</p> <p>Ken/Kathy</p> <p>Tim</p>
9	<p>Volunteers Committee –</p> <p>Minor Official Mentorship Position – OWP is supposed to obtain a video (make a video?), Angelos suggested contacting Jacqui Romandel regarding a Train the Trainer program.</p> <p>This needs a firmer plan for what will be done and then make a recommendation for board approval.</p>	<p>Angelos</p>

10	Promotion Committee – Dana has been working with Kathy to promulgate info to clubs. Clubs are to apply for recruitment grants (first five successful applicants will receive grant money.)	Dana/Kathy
11	Outreach Committee – nothing to report	Tim/Angelos
12	Technical Update QFG scores were provided to team head coaches. There is disagreement about how all this was handled in the past so it will be important to make improvements to the evaluation/selection process this year. Provincials 12U – 2 KW, Titans, Hamilton, Shadow, London, Mavericks tournament moving forward on May 28/29.	Michael/Tim
	June Meeting Sat 25 June Last year this was a two-day strategic planning meeting and the year before a general meeting with Club Head Coaches and Club Presidents. Given that the current Board is just getting ramped up, it was suggested that this may not be the best timing for a general meeting. Better to have a full board meeting and an in-depth discussion with the new Technical Coordinator then and hold a meeting with the clubs once plans are firmed up (perhaps a webinar to keep costs down?)	Kathy/Board
14	Office Location Report Office space solutions continue to be explored.	Kathy
15	Other Business – Draft TORs have been sent to all Board members for comment. Board approval for all TORs will be on the June meeting agenda. Send any feedback to Michael NLT June 17 for drafts to be finalized.	Board Michael
16	Future Meeting Dates June 25 Meeting is F2F in Toronto. Previously scheduled dates of July 10 and August 7 were questioned. Given that the programming starts in Sept, we will need to have some discussions over the summer. Angelos will set up a doodle pool to canvas Board for availability.	Angelos All
17	Meeting adjourned 10:28 PM	

Angelos Kotzambasis, President

Michael Wheatley, Secretary