

**Ontario Water Polo Association  
Board Meeting Minutes - approved  
OWP office – 3 Concorde Gate  
Sunday March 13, 2016  
9:30 a.m.**

Present: Andrea Kennedy, John Krawchenko, Angelos Kotzambasis, Dana Cooper, Mikhael Lamont, Tim Spence, Michael Wheatley, Ken Young

Staff: Kathy Torrens

**Governance presentation**

Don Pollock from MAS – Management Advisory Service made a presentation on the roles and responsibilities of a board of directors.

Call to order – 11:06 a.m.

**Election of Executive**

President

Nomination of Andrea Kennedy by John Krawchenko, second Ken Young. Andrea accepts.

Nomination of Angelos Kotzambasis by Dana Cooper, second Miks Lamont. Angelos accepts

**Motion:** To close nominations, John Krawchenko, second Dana Cooper, carried.

Vote – ballot vote, Angelos Kotzambasis elected.

Vice-president

Nomination of John Krawchenko – declined

Nomination of Dana Cooper by Angelos Kotzambasis, second Miks Lamont, Dana accepts.

No further nominations, nominations closed, Dana Cooper acclaimed.

Treasurer

Nomination of Ken Young by Dana Cooper, second Angelos Kotzambasis, Ken accepts.

No further nominations, nominations closed, Ken Young acclaimed

Secretary

Nomination of Michael Wheatley by Angelos Kotzambasis, second Tim Spence, Michael accepts.

No further nominations, nominations closed, Michael Wheatley acclaimed.

**Terms of office**

Dana Cooper – 3 years

Mikhael Lamont – 2 years

Tim Spence – 2 years

Michael Wheatley – 2 years

Ken Young – 3 years

### **Vacant Director's position**

The vacant Director's position will be left vacant as per association's By-laws. A reply will be sent to John Hewerdine informing him and thanking him for submitting his offer to stand for the board.

### **Signing Officers**

**Motion:** I move that Tim Spence and Mikhael Lamont be added as financial signing officers and Joanne Brown be removed as a financial signing officer on the association's bank account. Motion Dana Cooper, second Michael Wheatley, carried.

### **Approval of Agenda**

**Motion:** I move that the Agenda for the meeting of March 13, 2016 be adopted with the following changes – office space update be added to other business and agenda item 9-Vacancy-Technical Advisor be moved to item 6 and then all other items follow in order. Motion, John Krawchenko, second Miks Lamont, carried.

### **Vacancy – Technical Advisor**

The scope of the Technical Advisors position needs to be established by the board. In the interim a call will go out to hire a person to fill the role to plan and oversee the Team Ontario program.

**Motion:** OWP to send out a request for a qualified person to take over the summer program plans and oversee the program. Term will be complete August 31, 2016, the job will be a paid position. Deadline for application is April 1<sup>st</sup>, decision will be made by April 8<sup>th</sup>. Motion, John Krawchenko, second Mikhael Lamont, carried

**Motion:** The financial compensation for the contract position of Team Ontario facilitator will be set to a maximum of \$4,000.00.

Motion, John Krawchenko, second Ken Young, carried.

Interested people will be asked to provide their applications to Kathy, the decision will be looked after by the Staffing Committee.

Outstanding technical items – Angelos will co-ordinate with Zoltan

### **Financial Report**

The board was presented with copies of the 2015-2016 budget and the most recent variance report for their review.

The Ministry grant process was explained to the board and the outstanding Operations plan was discussed. Dana Cooper offered to work on the Operations plan, sending a draft out to board members by Sunday March 20 for feedback. The board will meet Wednesday March 23 at 7:00 p.m. for final discussion and approval. The final approved copy will be sent to the Ministry prior to the deadline of March 25<sup>th</sup>.

### **Committees**

Communications – Miks

Staffing – Tim, Ken, Miks

Financial – Ken

Programming and Training (coaches, referees, athletes) – Michael, Tim

Volunteer (minor officials, governance, fundraising) – Angelos

Promotion – Dana

Outreach – Tim, Angelos

Each committee to draft terms of reference to be approved by the board.

**Board Travel**

Directors to look into cheaper/most cost effective travel from Ottawa.

**Other Business**

Board was informed of the status of office tenancy. Approval was given to continue with the other PSO's in the building to look for office space.

Interest has been expressed by some clubs, KW and Shadow to host a 12U provincial championship. Angelos and Kathy to confirm with clubs possible event dates.

**Future Meeting Dates**

Wednesday March 23, 2016 – 7:00 p.m.

Sunday April 10, 2016 – 8:00 p.m.

Sunday May 15, 2016 – 8:00 p.m.

Saturday June 11, 2016 – Planning meeting (tentative)

Meeting adjourned 3:45pm

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Angelos Kotzambasis, President

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Michael Wheatley, Secretary

Minutes have been corrected as per the motion to approve at the April 10, 2016 meeting.