

**ONTARIO WATER POLO
MINUTES OF BOARD OF DIRECTORS MEETING**

Board Meeting	Video Conference by Google Hangout
Committee Meeting	
DATE	Aug 21, 2016
TIME	8:07 PM
PRESENT	(CHAIR) Angelos Kotzambasis (SECRETARY) Michael Wheatley Angelos Kotzambasis, Tim Spence, Michael Wheatley, Ken Young, Regrets: Dana Cooper, Mikhael Lamont Staff: Kathy Torrens, Nishant Damani

ITEM NO.	DISCUSSION	ACTION
1	<u>Call to Order: 8:07 PM.</u>	
2	<u>Agenda</u> Add: Update on the directorship resignations.... Add: New Sport Recognition Policy (SRP) outlined by the ministry Motion: To accept the Aug 21 Agenda as amended Tim, second Ken, carried.	
3	<u>Previous Minutes</u> Motion: To adopt the minutes from June 25, 2016 Ken, second Angelos, carried.	
4	<u>Terms of Reference</u> Prioritize the policies referenced in the TORS to ensure these are approved as we move forward with TORs. (Confidentiality, Conflict of Interest, Privacy and Harassment.) Bring forward the Bylaw amendment to 2 year terms for Board Executive positions for the next board meeting agenda. (Note: IAW Bylaw Article VIII Section 8.1 requires membership vote.)	Michael

	<p>Change Decision Making to: All committee members (This contravenes By-law Article V, Section 6.4 of the bylaws, the President of OWP is an ex-officio, non-voting member of all committees of the Corporation. Will be corrected in final TORs)</p> <p>Finance Committee – Motion: To accept the Finance Committee TOR on June 25, 2016 Tim, second Ken, carried.</p> <p>Outreach Committee – Motion: To accept the Outreach Committee TOR on June 25, 2016, Tim, Ken second, carried.</p> <p>Awareness & Recruitment Committee - Motion: To accept the Awareness & Recruitment Committee TOR as amended on June 25, 2016 Angelos, second Tim, carried.</p> <p>Programming and Training Committee - Technical Coordinator will be the term used for the part-time staff member hired to develop and implement programming and training.</p> <p>Motion: To accept the Programming & Training Committee TOR as amended on June 25, 2016 Angelos, second Ken, carried.</p> <p>Communications Committee – Is an active agent</p> <p>Motion: To accept the Communications Committee TOR as amended on June 25, 2016, Angelos second Ken, carried.</p> <p>Hiring Committee - Motion: To accept the Hiring Committee TOR as amended on June 25, 2016 Ken, second Michael, carried.</p> <p>Minor Official Committee - Motion: To accept the Minor Official Committee TOR as amended on June 25, 2016 Angelos, second Tim, carried.</p>	Michael
4	<p><u>Hiring Committee Update</u></p> <p>Nothing to report</p>	
5	<p>Financial Committee –</p> <p>Profit & Loss statement reviewed.</p>	

	<p>Rent situation discussed. Maintain status quo and reevaluate next month. Should have an indication of way ahead within 3 months.</p> <p>New Funding Models presented by the Ministry were discussed. This will inform the creation of programs and services to be created by the Board committees.</p> <p>SRP – deadlines – most things are already in place. This will drive what is submitted to the ministry in mid-Dec.</p>	<p>Kathy</p> <p>All</p> <p>All</p>
8	<p><u>Programming and Training Committee</u></p> <p>Wrapping up Team Ontario – writing post mortem and finalizing the actual budget by the end of Aug.</p> <p>Summarized events that clubs would host and what they would desire.</p> <p>Creation of 14U tournament league circuit and provincial championship.</p> <p>Working on comprehensive training plan for all athletes. To be released by early Sep.</p> <p>Quest For Gold – Gathering Data – 1, 3, 5 year timeline</p> <p>With respect to input: Some clubs are being vague, some clubs have not responded (only 5 have at this time)</p>	<p>Nish/Tim/ Michael</p>
9	<p><u>Minor Officials Committee –</u></p> <p>Nothing to report. Angelos will contact Jacqui to work out a plan and update at the next meeting.</p>	<p>Angelos</p>
10	<p><u>Awareness & Recruitment Committee –</u> Cheques have been sent out to 6 clubs. They will report back as to the progress on the specific recruiting initiatives in Oct.</p>	<p>Dana/Kathy</p>
11	<p><u>Outreach Committee –</u></p> <p>Reaching out to clubs for feedback on best practices.</p> <p>Swim Clubs are being approached to begin water polo programs.</p>	<p>Tim/Angelos</p>
12	<p><u>Strategic/Operational Plan Progress:</u></p> <ul style="list-style-type: none"> - Aug 5.1 16U/19U January timeframe start in Regional training centres in TO and OT - Aug 5.3 Collaboration with WPC - WPC age group coordinator will be working with Mavericks so expect some synergies 	<p>Nishant</p>

	<ul style="list-style-type: none"> - Sep 2.8 – list of referees/ possible to access the database - 3.11 athlete selection criteria and processes <p>Think about a process for finding a Chief Referee. Evan Andrews may be interested and is also interested/committed to expanding referee education.</p> <p>Increasing participation by women is paramount to broadening water polo in Ontario. We need to think about ways to do this.</p>	<p style="text-align: center;">All</p> <p style="text-align: center;">All</p>
<p style="text-align: center;">13</p>	<p><u>Policies</u></p> <p>There remain several as yet unadopted OWP policies prepared by a consultant. Policies that remain to be reviewed include:</p> <p>AODA Compliance Appeal Policy Assumption of Risk Club Transfer and Tampering Club Membership Code of Conduct and Ethics Discipline and Complaints Event Discipline Financial Harassment Human Resources (incl. Contractor & Employee Agreements) Investment Sanctioning Screening</p> <p>Additional Policies required for the “new” Ontario Sport Recognition Policy (SRP) Application:</p> <p>Inclusion Anti-Doping Code of Conduct for Parents Concussion Management and Return to Play (*verify) Selection for Provincial Teams</p> <p>Need to verify all of the policies required and ensure any new requirements are addressed. Contractor could possibly be used if there are remaining governance funds.</p> <p>Conflict of Interest policy and Privacy policy were reviewed.</p> <p>Conflict of Interest: Motion: To accept policy on Aug 21, 2016 Mike, second Ken, carried.</p> <p>Privacy: Change the reference to bylaw 2.1 to bylaw 3.1</p> <p>Motion: To accept policy as amended on Aug 21, 2016 Mike, second Angelos, carried.</p>	<p style="text-align: center;">Kathy/Board</p> <p style="text-align: center;">Kathy/Michael</p>

	Harassment – tabled.	
14	<p><u>Other Business</u></p> <p>Application form to be submitted for new Sport Recognition Policy for PSOs.</p> <p>Were there returns submitted July 29th for 2 vacant board positions? None other than John Hewerdine’s resume submitted just after the board appointments in March. Angelos will contact John to verify interest.</p> <p>Motion: To offer JH an interim appointment to the board if he is still interested, 2016 Mike, second Angelos, carried.</p> <p>Prepared a certificate and approached Capital Wave for a suitable time to Recognize Nadine Jodoin. Timings and schedules did not allow this to happen yet. Will follow up with Capital Wave this week.</p>	<p>Kathy</p> <p>Angelos</p> <p>Michael</p>
16	<p><u>Future Meeting Dates</u></p> <p>F2F in TO Sun Sep 18, 2016. @ 9:00 AM (Changed from Sep 11) Video Conference Sun Oct 16, 2016. Video Conference Sun Nov 13, 2016. Video Conference Sun Dec 11, 2016.</p>	
17	<p>Motion: To adjourn the meeting Michael, second Tim, carried. Meeting adjourned 9:00 PM</p>	

Angelos Kotzambasis, President

Michael Wheatley, Secretary